

March 1, 2018

Dear Chapter Officers,

One of your rights as a member of Phi Chi Theta is to determine the Bylaws that govern this Fraternity. At the National Meeting, the delegate from your Chapter will have voting rights that will set the course for Phi Chi Theta for the next two years.

Attached is the National Call for Proposed Bylaw Amendments from Bylaws Chair, Mike Van Roy. It contains instructions regarding the "Call". Please keep in mind the deadline of **April 15, 2018**. Proposed Amendments received after this date (either by postmark or by email) will not be considered. Confirmation of receipt of the Proposed Bylaw Amendment will be sent via email if possible. Please include your email address or phone number with your hard copy proposal.

Email is the preferred submission method. However, Mike will also accept submissions via hard copy. Although not a requirement, Mike suggests if you are surface mailing your submissions to him that you use FedEx, UPS, USPS Priority Mail or another method where you get a receipt and a tracking number. This is so you can prove the documents were sent and received on time should it become necessary.

A current copy of the National Chapter Bylaws is attached for your reference.

Once all Proposed Amendments are received by **April 15, 2018**, they will be compiled and sent out to the chapters by May 15, 2018 along with a ballot for you to discuss and vote on as a Chapter. Do not send this back to Nationals. Your Delegate will vote on behalf of the Chapter at the 2018 National Chapter Meeting this August in Wichita, Kansas.

Copies of this notification and attachments will also be placed in your chapter's Dropbox in the "2018 National Meeting" folder.

Fraternally,

Saundra

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