



Phi Chi Theta National Ambassador Program

Focus of the Ambassador Program:

To support the purpose of the fraternity by using appointed ambassadors to represent the National Office of Phi Chi Theta at collegiate and alumni meetings, fundraisers, training, chapter expansion opportunities, and any other events called upon by the National Office, or suggested by a collegiate or alumni chapter.

Qualifications:

- Applicant must be in good standing with the National Office by meeting all national chapter and local chapter financial obligations for the current fiscal year, or be a life member.
- Must be an alumni member of Phi Chi Theta.

Duties:

- Represent the National Office at collegiate, alumni events, or any other events called upon by the National Office.
- Ambassadors will be assigned to chapters that are geographically close to their location, if possible. Some ambassadors may serve in an alumni at-large capacity to support the National Office in other venues.
- Assist struggling chapters by conducting phone conference calls or attending meetings, depending on geographical location.
- For chapters in need and in consultation with the Regional Director, work with member(s) to develop a plan and process to improve chapter meeting attendance, member involvement, recruitment challenges, or any other area the chapter faces challenges.
- Offer suggestions for improvement, when necessary, to chapters.
- Bring topics of concern to the National Office.
- Provide a bi-weekly status update to the National President while working with a struggling chapter. The ambassador should provide a status update sooner, if they feel it is necessary.
- Duties delegated by the National President as the National President sees fit.

Training:

- The National Office will provide mandatory training before the ambassador begins their term. This training can be via teleconference or in person, depending on geographical location.
- The National Office will provide examples of the types of challenges chapters can face, including but not limited to:
 - Small Chapter Size
 - Low or Difficult Recruitment
 - Low Member Involvement with Chapter Events
 - Difficulties Fundraising
 - Challenges Separating Themselves from Other Business Fraternities/Clubs/Organizations

Status Meetings:

- Participate in one status update meeting each semester with the National Office to keep updated with fraternity business.

Term:

- Terms will be served through the end of the biennium in which they were appointed.
- Ambassadors can reapply for additional terms, once the serving term is complete.
- The National President has the right to revoke the rights and duties of an Ambassador for not completing their duties or not abiding by the National Chapter Bylaws.

Application/Nomination Process:

- Interested persons shall apply using the application.
- Any member of Phi Chi Theta in good standing can nominate an alumni member in good standing.
- Nominated persons are required to complete the application.

Application:

- Interested persons should complete the application and submit to the National Office.
- The Executive Director will review all applications for completion and send to the National President to review and begin the appointment process.

Appointment Process:

- The National President has the authority to appoint each ambassador.
- The National President will review applications and determine who is best suited for the ambassador role.
- The National President can conduct conference call interviews with each candidate.

Notification of Appointment

- The ambassador(s) will be officially notified of their appointment by the National Office.